



PRESENT:

BOARD:

Alison Morita, Assoc. AIA; Greg McClure, AIA; Kevin Pollem, AIA; Ada Mancilla, AIA; Kristi Byers, AIA; Jean Zagrodnik, AIA; Doug Paterson, AIA; Richard Nowicki, AIA; Joanne Christy, AIA;

STAFF:

Elizabeth T. O'Malley

GUESTS:

Herman Miller representative

The regular monthly meeting of the AIA San Diego Chapter Board of Directors was called to order on Wednesday, March 24, 2009 at 7:54AM at 110 West "A" Street , the President, Mr. Pollem presiding.

REPORTS

The following individuals gave reports: Ms. Zagrodnik, Immediate-Past President report; Elizabeth O'Malley, CEO report; Ms. Morita, Emerging Professionals Commission report; Ms. Mancilla, COTE-SD report and Practice Commission report.

MOTIONS OF THE BOARD

M1. "Motion to approve the February minutes."

- M.1.1 Motion- Ms. Byers
- M.1.2 Second- Ms. Morita
- M.1.3 M/S/C/U

M2. "Motion to approve the Immediate Past President report."

- M.2.1 Motion- Ms. McClure
- M.2.2 Second- Mr. Paterson
- M.2.3 M/S/C/U

M3. "Move to accept CEO Report."

- M.3.1 Motion- Ms. Morita
- M.3.2 Second- Mr. McClure
- M.3.3 M/S/C/U

M4. "Motion to accept the following six primary members and three alternates for the AIASD representatives of the AIASD-AGC Committee as follows:

| FIRST | MIDDLE | LAST |
|---------------------------|--------|-------------|
| PRIMARY MEMBERS: | | |
| William | S. | Adelson |
| Jon | | Baker |
| Richard | A. | Blackman |
| Janene | K. | Christopher |
| A. | Lewis | Dominy |
| M. | Andrew | Rodrigues |
| ALTERNATE MEMBERS: | | |
| Kristine | M. | Byers |
| Linda | | Glaze |
| Paul | E. | Schroeder |

- M.4.1 Motion- Ms. Morita
- M.4.2 Second- Ms. Christy
- M.4.3 MSC- Mr. Paterson abstains



M5. "Motion to accept the following reports as presented: EPC, COTE-SD, Practice, and the 2010 Committee composition."

M.5.1 Motion- Mr. Nowicki

M.5.2 Second- Ms. Christy

M.5.3 M/S/C/U

The meeting adjourned at 10:16am.

Respectfully Submitted:

Doug Paterson, AIA
Secretary, AIA San Diego

Date

4/28/10

Action item(s):

- Salary/benefits review committee to take up the issue of 401K with intent of coming back to Board prior to budget process of 2011.
- Staff to contact SANDAG and reiterate offer of flyer insert in the chapter newsletter as well as adding it to the chapter's next Upcoming Events email and not providing a dedicated email.
- Invite Phil Bona, AIA, to next ExCom meeting.

2010 AIASD Board of Directors Meeting Attendance Chart

Updated: March 24, 2010

| Board Members: | Jan 27 | Feb 24 | Mar 24 | Apr 28 | May 26 | Jun 23* | Jul 21 | Aug 25 | Sep 22 | Oct 27** | Nov 3 | Dec 15 | |
|----------------|--------|--------|--------|--------|--------|---------|--------|--------|--------|----------|-------|--------|-----|
| Byers | ★ | ★ | ★ | | | | | | | | | | 3:3 |
| Christy | -- | -- | ★ | | | | | | | | | | 1:3 |
| Mancilla | ★ | ★ | ★ | | | | | | | | | | 3:3 |
| McClure | ★ | ★ | ★ | | | | | | | | | | 3:3 |
| Morita | ★ | ★ | ★ | | | | | | | | | | 3:3 |
| Nowicki | NA | ★ | ★ | | | | | | | | | | 2:3 |
| Paterson | ★ | ★ | ★ | | | | | | | | | | 3:3 |
| Pollem | ★ | ★ | ★ | | | | | | | | | | 3:3 |
| Zagrodnik | ★ | ★ | ★ | | | | | | | | | | 3:3 |

| Staff: | | | | | | | | | | | | | |
|----------|---|---|---|--|--|--|--|--|--|--|--|--|-----|
| O'Malley | ★ | ★ | ★ | | | | | | | | | | 3:3 |

MISSION: Promoting the profession of architecture in San Diego and supporting members in professional excellence.

GOAL #1. Achieve membership growth and retention

GOAL #2. Advance member knowledge in practice and trends

GOAL #3. Promote organizational effectiveness, alignment and financial stability

GOAL #4. Increase public awareness and influence of AIASD and San Diego architecture (VAGUE!!!)

A1. Call to Order Pollem 7:30am - 7:35am

Due to the late distribution of the Board packet, the consent agenda will not be utilized this month.

| | | |
|--|-----------|---------------|
| A2. February minutes (H-Action) | Pollem | 7:35am-7:40am |
| A3. Treasurer's Report (H-Action) | Paterson | 7:40am-7:55am |
| A4. Immediate-Past President's Report (H-Action) | Zagrodnik | 7:55am-8:05am |
| A5. Executive Director Report (H-Action) | O'Malley | 8:05am-8:15am |

Commissions/Committees/Partner Organizations

| | | |
|---|-----------------|---------------|
| A6. Committee Composition 2010 (H-Action) | Commissioners | |
| A7. EPC Report (H-Action) | O'Malley | 8:15am-8:20am |
| A8. Practice Report (H-Action) | Morita | 8:20am-8:25am |
| A9. COTE-SD Report (H-Action) | Mancilla | 8:25am-8:30am |
| | Mancilla/Fisher | 8:30am-8:35am |

| | | |
|---|-----------|---------------|
| A10. Strategic Planning (Action) | | |
| - Third-Party Collaboration Matrix/Discussion | Paterson | 8:35am-9:15am |
| A11. CEO evaluation – Executive Session | Zagrodnik | 9:15am-9:30am |
| A12. AGC-AIASD Committee discussion | | |
| A13. New Business | All | 9:30am-9:45am |
| A14. Board Member Moment | All | 9:45am-10am |

Next AIASD meeting dates:

ExCom Meeting: Wednesday, April 14, 7:30am, Cream Coffee Shop

Board of Directors Meeting: Wednesday, April 28, 7:30am, GM

Legend:

- **H-Action** = Handout requiring a board action, typically the requested motion is part of the handout
- **H-FYI** = Handout for informational purposes only, no action/motion needed or requested



PRESENT:

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STAFF: Elizabeth T. O'Malley

GUESTS: LifeSource Water representatives

The regular monthly meeting of the AIA San Diego Chapter Board of Directors was called to order on Wednesday, February 24, 2009 at 7:36AM at 110 West "A" Street, the President, Mr. Pollem presiding.

REPORTS

The following individuals gave reports: Mr. Pollem, President's report; Ms. Byers, Vice-President's report; Ms. Zagrodnik, Immediate-Past President's report; Elizabeth O'Malley, Executive Director and Treasurer's Report.

MOTIONS OF THE BOARD

M1. *"Motion to approve the January minutes."*

- M.1.1 Motion- Ms. Morita
- M.1.2 Second- Mr. McClure
- M.1.3 M/S/C/U

M2. *"Move that the following actions are implemented relative to the \$143,000 in the current Convention Legacy Fund,*

- *put \$10,000 in a premium savings account at .75% for potential scholarships once the Convention Legacy Fund Rule of the Board is revised;*
- *divide the remaining \$133,000, as recommended by the UnionBanc financial advisors, as follows:*

\$34,000 for 3-5 yrs in the Dow Jones UBS Commodity Index -- matures Sept. 2013
\$33,000 for 4 yrs S&P 500 -- matures March 2014
\$33,000 for 4 yrs BRIC Currency Basket -- matures March 2014
\$33,000 for 6 yrs S&P 500 -- matures March 2016

OR

\$45,000 for 3-5 yrs in the Dow Jones UBS Commodity Index -- matures Sept. 2013
\$44,000 for 4 yrs BRIC Currency Basket -- matures March 2014
\$44,000 for 5 or 6 yrs S&P 500 -- matures March 2015 or 2016"

- M.2.1 Motion- Ms. Byers
- M.2.3 Second- Ms. Morita
- M.2.3 M/S/C/U

M3. *"Move to accept President's Report."*

- M.3.1 Motion- Ms. Morita
- M.3.2 Second- Ms. Byers
- M.3.3 M/S/C/U

| |
|--|
| MISSION: Promoting the profession of architecture in San Diego and supporting members in professional excellence. |
| GOAL #1. Achieve membership growth and retention |
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- M4.** *“Motion to accept the Vice-President’s report as presented.”*
M.4.1 Motion- Ms. Morita
M.4.2 Second- Mr. Nowicki
M.4.3 M/S/C/U
- M5.** *“Motion to accept the Immediate Past President report as presented.”*
M.5.1 Motion- Ms. Byers
M.5.2 Second- Ms. Mancilla
M.5.3 M/S/C/U
- M6.** *“Motion to accept the ED report as presented.”*
M.6.1 Motion- Ms. Mancilla
M.6.2 Second- Mr. McClure
M.6.3 M/S/C/U
- M7.** *“Move to approve charters for the following committees*
- Emerging Professionals: ARE Committee
- Emerging Professionals: YAYA Committee
- Practice: Continuing Education Committee (CEC)
- Public Awareness: Design Awards Committee
- Public Awareness: Design Awards Traveling Display Committee”
M.7.1 Motion- Ms. Byers
M.7.2 Second- Mr. Paterson
M.7.3 M/S/C/U
- M8.** *“Motion to approve the submitted roster of the 2010 Design Awards committee.”*
M.8.1 Motion- Ms. Byers
M.8.2 Second- Ms. Morita
M.8.3 M/S/C/U

The meeting adjourned at 9:59am.

Respectfully Submitted:

Doug Paterson, AIA
Secretary, AIA San Diego

Date

Action item(s):

- Staff to circulate revised Rule of the Board 6 and get signatures from all 2010 BoD members
- Upon completion/approval of ALL committee charters, move “membership” to general conditions section.

| 2010 AIASD Board of Directors Meeting Attendance Chart | | | | | | | | | | | | | |
|--|--------|--------|--------|--------|--------|---------|--------|--------|--------|----------|-------|--------|-----|
| Updated: February 24, 2010 | | | | | | | | | | | | | |
| Board Members: | Jan 27 | Feb 24 | Mar 24 | Apr 28 | May 26 | Jun 23* | Jul 21 | Aug 25 | Sep 22 | Oct 27** | Nov 3 | Dec 15 | |
| Byers | ★ | ★ | | | | | | | | | | | 2:2 |
| Christy | -- | -- | | | | | | | | | | | 0:2 |
| Mancilla | ★ | ★ | | | | | | | | | | | 2:2 |
| McClure | ★ | ★ | | | | | | | | | | | 2:2 |
| Morita | ★ | ★ | | | | | | | | | | | 2:2 |
| Nowicki | NA | ★ | | | | | | | | | | | 1:2 |
| Paterson | ★ | ★ | | | | | | | | | | | 2:2 |
| Pollem | ★ | ★ | | | | | | | | | | | 2:2 |
| Zagrodnik | ★ | ★ | | | | | | | | | | | 2:2 |
| Staff: | | | | | | | | | | | | | |
| O'Malley | ★ | ★ | | | | | | | | | | | 2:2 |

DRAFT

1. Fellowship Nominating Committee (FNC)

a. Committee:

- i. JackCarpenter, FAIA
- ii. Laura DuCharme AIA
- iii. Boone Helman, FAIA
- iv. David Moon, FAIA
- v. Alison Whitelaw, FAIA
- vi. Jean Zagrodnik AIA, chair

b. Staff to send the following committee-drafted dedicated e-mail to all eligible members in good standing:

You are receiving this e-mail because you have been identified as an AIA member in good standing who has met the **basic*** criteria to be considered for the FAIA application process. AIA SD is interested in assisting it's members in applying for elevation to Fellowship in the American Institute of Architects, and your local chapter has a committee set up to assist motivated candidates as they navigate the process.

If you are interested (and motivated), please do the following:

- Review the National website to get a sense of the submittal requirements and time commitment (previous FAIA candidates have estimated at least 200 hours or more). Click [here](#).
- Review the submittal categories (known as "objects") and think about which one would be the best fit for you. What is your story and how could you sell it to the jury? Click [here](#).
- Review the powerpoint presentation – an overview of the Fellowship submission process. Click [here](#).
- Think about who might serve as your sponsor, someone who knows you and your work and can help you through the process. Click [here](#).
- If you are still interested, then submit the following information no later than 5pm April 2 2010:
 - Name
 - Proposed Sponsor if known
 - Acknowledgement that you have reviewed the AIA National website links cited above and understand the level of commitment required to complete the process.
 - A brief abstract outlining why you think you would be a successful candidate (basically a summary of what your story will be) – include which category you are thinking of, if that is clear to you. Include a few graphics if pertinent.
 - Submit this information to Info@AIASanDiego.org by 5pm on April 2, 2010, with the subject line: "Fellowship Statement of Interest."

The AIASD Fellows Nominating Committee will be reviewing the submittals of all interested and motivated candidates and making a recommendation to the Board as to which candidates would receive AIASD Board support. Please note that any eligible candidate can submit directly to AIA National, but having local chapter support definitely streamlines the process.

2. 2003 National Legacy Convention Funds (committee participant) – no action

3. ExCom – attend monthly

4. CEO Salary and Benefits review committee (chair)

- a. With 80% of surveys completed, ExCom directed Libby to proceed in bringing the survey results to the next Board meeting where agenda will allow time for Board discussion.
- b. Next step will be review meeting Libby, Jean as Past President and ?

5. Other AIA Activities

- a. AIA National Diversity Committee (DivCo)
 - i. Co-chair of Women's Leadership Development Conference, September 22-24, 2010 in New York
 - 1. Conference call was held March 1, another conference call coming up mid-March
 - 2. I met with Kerry Bauer who is serving on the planning committee for 2011 conference in Kansas. Kerry assisted with and attended the 2009 conference in Chicago and is a wealth of information, great to have this local presence.
 - ii. Participant on LGBT committee
 - iii. Convention travel will be reimbursed by National.
- b. CCDC Sustainability Advisory Committee, AIA SD representative
 - i. Obtained copy of the powerpoint to share with COTE
 - ii. There was another CCDC presentation which I was not able to attend (but someone from COTE may have attended).

HUMAN RESOURCES:

CEO evaluation –

| | |
|--------------|---|
| February 15: | Email notice and printed assessment/survey sent to 2009 Board of Directors |
| March 1: | Completion date for Board to participate in survey/assessment - 8 of 10 done. |
| March 17: | Results of survey/assessment are shared with BoD via e-packet (attached) |
| March 24: | BoD goes into Executive Session to discuss results, identify themes, etc. |
| April 14: | ExCom meets with CEO to conduct annual assessment, utilizing survey results and discussion from March BoD |
| April 21: | Draft evaluation distributed with BoD via e-packet |
| April 24: | BoD approves evaluation for placement in CEO's personnel file |

Staff evaluations/reviews: Staff evaluation/review meetings have been conducted. CEO is finalizing report for personnel folders of Director of Programs & Communications (annual review) and Membership & Administrative Coordinator (90-day review).

Health insurance: CEO is in final stages of selecting health insurance plan for staff.

401K: AIA San Diego does not offer a 401K to its employees. Staff encourages the Board to consider incorporating this into the benefits package as regards to retaining quality staff.

MEMBERSHIP:

Membership body counts:

| Member Type | | MAR 2009 | | MAR 2010 | | Net difference '09 to '10 |
|---------------------|-------------|--------------|--|--------------|--|---------------------------|
| Architects | RG | 586 | | 543 | | (43) |
| Associates | AS | 194 | | 168 | | (26) |
| Component Allieds | AL4 | 6 | | 1 | | (5) |
| Allieds (Corp/Prof) | AL5 and AL7 | 120 | | 136 | | 16 |
| Emeritus | EM | 95 | | 97 | | 2 |
| Students | AL6 | 158 | | 175 | | 17 |
| TOTAL | | 1,159 | | 1,120 | | (39) |
| CORE members | | | | | | |
| Architects | RG | 586 | | 543 | | (43) |
| Associates | AS | 194 | | 168 | | (26) |
| TOTAL | | 780 | | 711 | | (69) |

Membership dues update:

| | 2009 Actual YTD | 2010 Budget (10% decrease) | 2010 Actual | Difference (budget to actual) |
|-------------|-----------------|----------------------------|-------------|-------------------------------|
| Dues | \$160,162 | \$144,000 | \$140,142 | -\$3,858 |

Non-Member Subscriber Plan:

At the April Board meeting, staff will submit a plan to encourage non-members who wish to take advantage of local chapter services to do so via a "subscription." The concept is that benefits like receipt of the print newsletter, email

communications, and local member rates for events/programs would be available at the rate of the local level of membership (i.e. \$215 for a licensed architect; \$117 for an Associate.) These will be individual benefits and NOT firm benefits as those will be made available via the Firm Membership Package being researched for feasibility simultaneously. Staff will present multiple scenarios for individual subscriber packages. The intent would be to allow non-renewed members to stay connected to the chapter while not granting them benefits/privileges at the state and national level (i.e. use of the AIA/Assoc. AIA credential).

Supplemental Dues Committee and Query

- "Disband" committee approved with potential members identified by the Board back in November
- Staff has queried chapters across country re: benefits offered to firms; responses are incoming.
- Staff to create a matrix of benefits based on research done on other chapters
- Staff will invite a sampling of members to react to and discuss the matrix of benefits
- Staff to propose a firm benefits package and pricing no later than the July board meeting

Membership retention efforts aggressively in effect: Communications have been sent electronically and via snail mail to all three of the following groups: Non-renewed Architects, Non-renewed Associates, Non-renewed Corporate Allies. A great deal of staff time is currently dedicated to discussions and processing regarding dues reductions and dues payment plans. As retention efforts wind down, recruitment efforts will ramp up, including targeting non-member architects via the August newsletter to encourage them to try September events at the member price in hopes of enticing them to join during the October 15-for-12 annual new member recruitment campaign.

AIACC Tactical Membership Committee: CEO continues to participate on this committee. Last meeting was February 26th in Sacramento.

GOVERNANCE

BoD member attendance at events: Spreadsheet to be distributed with events/programs of chapter between March 24th and May 26th Board meetings for Board members to sign up/commit to attend, per action item of strategic plan.

Rule of the Board #6: Board Member Code of Conduct: Ensure all Board members have provided one.

FINANCIAL

Treasurer's Report, see attached.

Cash flow projections, to be provided at the April Board meeting.

\$10,000 Convention Legacy Fund monies: Discussion has transpired lately relative to the \$10,000 that was set aside last month prior to the investment of the total \$143k Convention Legacy monies. Before scholarships to programs, events, and licensure activities are considered for this money, staff encourages the board to give serious thought to the use of the monies for dues "scholarships" to AIASD members currently experiencing financial hardship.

General liability: CEO will be renewing general liability policy prior to April 9.

Convention Legacy Funds invested: As per motion at February board meeting, \$133,000 has been invested into four market-linked CDs over the next 3.5 to six years.

PUBLIC OUTREACH/COLLABORATION

NSAD Outreach and Collaboration

March 1st meeting covered: IDP collaboration, mentoring updates for each organization's program including realization of situation with Mentoring Handbook (AIACC vs. NSAD), assistance from AIASD locating NSAD alums, co-hosted ArchiChat in July, CES processing by AIASD for NSAD for a fee.

March 23rd meeting to cover: Meeting with students to remedy situation with Mentoring Handbook as per direction provided by an AIASD member to the students.

COMMISSION ACTIVITY:

Advocacy oversight:

Candidate Forum: Staff is working closely with representatives from UDC and COTE-SD to manage a candidate forum for city and/or county candidates for 2010 elections. Discussion pending on whether to host forum pre-primary or post-primary. Discussion this week is favoring the latter.

AIASD-AGC Committee: Staff has received letters of interest/qualifications from eight individuals. ExCom will bring a recommendation to the Board relative to this committee. The individuals who have expressed an interest and providing supporting documents include:

| Company | Member Name |
|--|---------------------------------|
| Quality Iron | William S. Adelson, AIA |
| JCJ Architecture | Richard A. Blackman, AIA |
| Studio RED Architects | Kristine M. Byers, AIA, LEED AP |
| RJC Architects | Janene K. Christopher, AIA |
| Dominy + Associates Architects @ domusstudio | A. Lewis Dominy, AIA |
| Zagrodnik + Thomas Architects LLP | Linda Glaze, AIA |
| Architects Delawie Wilkes Rodrigues Barker | M. Andrew Rodrigues, AIA |
| Architects Delawie Wilkes Rodrigues Barker | Paul E. Schroeder, AIA |

Public Awareness oversight:

- Staff hosted a Design Awards submittal workshop, attended by approximately 25-30 individuals. Panelists included: Greg McClure, AIA; Bryan Acomb, Assoc. AIA; Michael Wilkes, FAIA; Jonathon Segal, FAIA; Kevin deFreitas, AIA. Intent was to raise awareness of Design Awards and enlighten potential submitters as to the submittal process.
- Pending: auditions for the emcee will be hosted in the next month.
- Jurors: have been selected and confirmed.
- Other: all else is happening as usual...

Fellowship oversight:

- Staff brainstorming relative to "figurehead" chairpersons for Annual Membership Meeting and Distinguished Service Awards. Board is encouraged to think NOW to submit individuals for Service Awards.
- WIA "planning" meeting set for March 16th was cancelled by chair; it has not yet been rescheduled.

1. **ARE Team in Training (TNT for short)**
 - a. March we kicked off two more teams with a total of 28 signed up for our Team in Training program
 - b. Would like to contact Kaplan for a sponsorship for this program, possibly for exam study materials donation
 - c. Would like to work with Fellowship for a February or March 2011 celebratory event at Barstool or Archichat to recognize all 4 TNT teams when they complete their exams next year
2. **YAYA**
 - a. Went to the "How to create award winning presentations"
 - b. Abhay revised submittal guidelines to align more with AIA national's YAYA submittal requirements
3. **ARE quiz nights**
 - a. Krista coordinated with Sergio making this event every other month and to match TNT's exam schedule
 - b. Next event Thursday, April 1st "Building Design and Construction Systems" at HMC offices
4. **IDP/CIDP**
 - a. Bring your Mentor to IDP Workshop with Carrier Johnson set for Friday, April 23rd 1-3:30pm at Carrier Johnson's office
 - b. Coordinating a date with Audrey Aronoff (IDP State Coordinator-South) for a workshop on "The Path to Licensure" in possibly May would also like
5. **ARE Site Planning Seminar**
 - a. Coordinating a meeting with Martin Balich for a Site Planning seminar- he was selected by National to present his program at the AIA National Convention in Miami in June
 - b. Would like to get one presentation before he goes to Miami in June and another one in October/November when the TNT group is scheduled to study for the Site Planning ARE. Would like to invite all the TNT members to this seminar at a discounted rate-regardless of AIA membership, and then invite non TNT people to this seminar as well- these people would be subject to our normal AIASD rates
6. **General**
 - a. I was invited by AIA National to be a guest speaker at a panel discussion at the AIA National Convention in Miami
 - b. Having a conference call with Kevin Fitzgerald AIA National's Director, Resource Architect for Center for Emerging Professionals (new position at AIA National) will update BOD on the call at a later date

- In Attendance:** Laurie Fisher - Chair, Kate Anthony, Matt Bell, Karen Finch, Sandy Gramley, Kevin Krumdieck, Ada Mancilla, Marian Marum, Matthew Porrega, Diana Scheffler, Richard Serrano, Beri Varol Alison Whitelaw, Juergen Zierler,
- Location:** AIA Office
- When:** 2/19/2010: 12:30 – 2:00
- Distribution:** Attendees, AIA SD Board of Directors

ITEM 1 - Review of Sustainable Cities Case Study – committee approval on final document

- 1.01 The latest draft is looking great; there will be a report on it in the AIA newsletter, and on-line.
- 1.02 Laurie took this opportunity to encourage all members to join the COTE Google Group where all documents can be viewed and on-line discussions can be held.

ITEM 2 - Update on the DSD Technical Advisory Council (TAC) 900-14 progress, from Alison Whitelaw

- 2.01 Alison represents the City's Sustainable Energy Advisory Board (SEAB) on the Development Services Department's (DSD) Technical Advisory Committee (TAC). The latter is tasked with updating Council Policy 900-14, the Sustainable Building Policy, and Council Policy 600-27 which incorporates sustainability issues into the expedite program. 900-14 will be broken up, with Environmental Services updating public sector issues, and DSD the private sector. Kelly Broughton, DSD Director, will be presenting a report on "Potential incentives for sustainable building practices" to the Land Use and Housing Committee chaired by Todd Gloria.

It seems obvious that the CalGreen Standards should be used to judge whether a project meets the threshold to qualify for expediting. There have been conflicting messages about whether the City will adopt the CalGreen standards, and to what degree the measures are mandatory or voluntary.

Laurie emphasized that there is a real role for COTE in this process and that Alison will be invaluable in our brainstorming. We should all be thinking of possible initiatives and be aware of what other cities do, and what funding sources may be available, so that we can be a resource for the City.

ITEM 3 - County Candidate Forums

- 3.01 There was insufficient time for this item. Beri will take the lead in an on-line discussion. AIASD is looking into combining City and County forums.

ITEM 4 - Multi-disciplinary "task force" – progress

- 4.01 AIASD Board will establish how many representatives from other organizations can be on COTE. They will be appointed by their organizations as official representatives. Their contribution will give us a stronger voice.

ITEM 5 - Community Plans – do we get involved?

- 5.01 This came up in the discussion of the white paper, see below.

ITEM 6 - Kick off policy white paper

a. Discussion

1. Laurie began the discussion by suggesting that the policy recommendation has three parts: the Code is central; there is the question of who implements and administers it; and thirdly there is the question of who will enforce it.

She cited some examples from our Case Studies of how other cities have developed, pointed out that San Diego has the SEAB and Environmental Services and wondered if we need another body. If so, would it be volunteers, appointees of the Board, or a governmental department.

Alison pointed out that such ideas go through the Mayor's Office, and we should have a coalition of AIA with Community Planning Groups (CPG's) to go to the Mayor with a presentation. She also pointed out that DSD is working with SDG&E as a public information point.

There was some discussion of the role CPG's can play, and a conclusion that we need to find a way to assist and influence them as they update their community plans.

b. Outline of viable issues

- I. Adoption by the City of CalGreen Standards at some level
- II. Focus on the City first rather than including the County.
- III. COTE members can use the Google site to discuss issues on-line.
- IV. By the March COTE meeting, we should have a collection of issues to discuss

ITEM 7 - New business / adjourn

- 7.01 Ada indicated that the Chapter needs additional criteria for the COTE design awards. This was puzzling as Sandy has submitted criteria. Joseph Henseler is responsible for the awards program.
- 7.02 Kevin noted that the State has just passed the Thermal Solar Incentive program.

Submitted By COTE Chair: Laurie C. Fisher, AIA

Reminder: All Full Committee meetings are held at AIA-SD Chapter Office, Third Fridays: 12:30 – 2:00

COTE Mission Statement:

"It is the mission of the Committee on the Environment to improve the feasibility of designing and building sustainable projects in San Diego by: 1) developing advocacy relationships with local jurisdictions, 2) helping other AIASD committees create valuable, informative events that educate our membership about green design, 3) providing sustainable design information and forums for discussion to our membership, and 4) educating the public (i.e. our future clients) about the benefits of sustainable design."

I. COTE

- a. Sustainable Cities Case Study
 - i. Committee is doing final edits. They will report on the case studies in the AIA newsletter & online.
- b. Update on the DSD Technical Advisory Council (TAC) 900-14 progress, by Alison Whitelaw
 - i. Alison represents the City's Sustainable Energy Advisory Board (SEAB) on the DSD TAC.
 - ii. TAC is tasked with updating the Council Policies 900-14 (Sustainable Building Policy) and 600-27 (incorporates sustainability issues into the expedite program).
 - iii. 900-14 will be broken up, with Environmental Services updating public sector issues, and DSD the private sector. Kelly Broughton, DSD Director, will be presenting a report on "Potential incentives for sustainable building practices" to the Land Use and Housing Committee chaired by Todd Gloria.
- c. County Candidate Forums
 - i. Beri will take the lead in an online discussion.
 - ii. AIASD is looking to combine the City and County Forums.
- d. Community Plans are being updated- should COTE get involved?
 - i. There was some discussion of the role Community Planning Groups can play.
 - ii. COTE/ AIASD needs to assist and influence the CPGs as they update their community plans.
- e. City Adoption of CalGreen Standards
 - i. Development services gives vague explanation of how the standards will be applied/ enforced.
 - ii. COTE/ AIASD needs to assist and influence the CPGs as they update their community plans.

II. Continuing Education Committee

- a. Committee membership
 - i. Richard Serrano and Rosa Carretero have expressed interest in joining the committee, in response to the newsletter ad.
- b. Professional Practice Seminars
 - i. The first quarter seminar will be held on March 26th- Residential Design: Key Products and Trends in 2010
 - ii. The second quarter seminar will focus on "Leadership" and will include topics on ethics, risk management, and financial management. The date is TBD. The committee will meet to finalize the topics and speakers.
 - iii. The third quarter seminar will focus on "Design", the fourth quarter seminar will focus on "Practice".
- c. CES award
 - i. Michael Roush will meet with Krista to pull together info for the CES award application.

AIA San Diego 2010

Committee Composition

| | Chairperson | Committee Composition provided? | Total AIASD members | Total Non-Members |
|---------------------------------|------------------------------|---------------------------------|---------------------|-------------------|
| ADVOCACY | | | | |
| AGC-AIASD | Jon Baker, FAIA | pending | | |
| Codes, Permits, Processing | | pending | | |
| UDC | Phil Bona, AIA | Yes | 11 | 0 |
| EMERGING PROFESSIONALS | | | | |
| ARE | Sergio Lechuga, Assoc. AIA | Yes | 2 | 0 |
| YAYA | Abhay Schweitzer, Assoc. AIA | Yes | 1 | 0 |
| FELLOWSHIP | | | | |
| Annual Membership Meeting | | pending | | |
| ArchiChat | Chuck Berry, Allied AIASD | Yes | 2 | 2 |
| BARchitecture | Bree Wong, Allied AIASD | Yes | 1 | 1 |
| Distinguished Service Awards | | pending | | |
| Women in Architecture | Katherine Lord, AIA | pending | | |
| PRACTICE | | | | |
| Committee on the Environment | Laurie Fisher, AIA | Yes | 23 | 2 |
| Continuing Education Committee | Michael Roush, AIA | Yes | 3 | 0 |
| PUBLIC AWARENESS | | | | |
| Design Awards | Bryan Acomb, Assoc. AIA | Yes | 3 | 2 |
| Design Awards Traveling Display | Camille Towey, AIA | pending | | |

AIA San Diego

| 2010 COMMITTEE MEMBERS for Board Review/Approval | |
|---|---|
| Commission: Advocacy | Proposed Chairperson: Phillip Bona |
| Committee: Urban Design Committee | |

| Name | Company | Phone | E-Mail | AIA San Diego Member? Yes, No, Unsure |
|---------------|---|--|--|--|
| 1. Bona | Baucentrum Urban Studio | 619*550*2670 | baucentrum@aol.com | Yes |
| 2. Carpenter | ArchitectsMDWF | 619-223-2400 | jack@architectsmdwf.com | Yes |
| 3. Daniel | Consulting Architectural Services | 619-239-0296 | rsdiisd@aol.com | Yes |
| 4. Dell'Acqua | Dellh2o | 619*871*2776 | chris@dellh2o.com | Yes |
| 5. Frost | James T. Frost, Architect, AIA-E | 619-232-6288 | jtfrost@msn.com | Yes |
| 6. Hinkel | RJC Architects | 619.239.9292 (wk) 760.580.2503 (cell) | jhinkel@rjcarch.com jhinkel@cox.net | Yes |
| 7. McCullough | McCullough Landscape Architecture, Inc. | o-619-296-3150 c-619-300-8830 | david@mlasd.com | Yes |
| 8. Shonkwiler | Not Applicable | 858-569-0150 | jshonkwileraia@san.rr.com | Yes |
| 9. Shumaker | T A SHUMAKER JR, AIA | 619-222-8482 (O) 619-987-6842 (C) | tasala@mac.com | Yes |
| 10. Stepner | Stepner Design Group | (619) 988-2773 | stepner1@gmail.com mstepner@newschoolarch.edu | Yes |
| 11. Ziebarth | Ziebarth Associates, Inc. | 619-233-6450 | john@ziebarth.com | Yes |
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AIA San Diego

| 2010 COMMITTEE MEMBERS for Board Review/Approval | | | |
|---|----------|----------------------------------|---------------|
| Commission: | Practice | Proposed Chairperson: | Laurie Fisher |
| Committee: | COTE | | |

| name | Company | Phone | E-Mail | AIA San Diego Member? Yes, No, Unsure |
|------------------|-----------------------|----------------|----------------------------------|---|
| Allison Whitelaw | Platt-Whitelaw | 619-546-4326 | awhitelaw@plattwhitelaw.com | Y |
| Walt Kanzler | EcoCollaborative | | waltkanzler@ecocollaborative.com | Y (new jersey) |
| Beri Varol | Self | | bvarol@bensonbohl.com | Y |
| Susan Camper | Self | | ellafreel@yahoo.com | Y |
| Sandy Gramley | Platt-Whitelaw | 619-546-4326 | sgramley@plattwhitelaw.com | Y |
| Joseph Henseler | Self | | joseph@duendestudio.com | N |
| Juergen Zierler | Self | (858) 229-9176 | jzierler@cox.net | Y |
| Karen Finch | Orco Block | (760) 799-4925 | karen.finch@orco.com | Y |
| Kate Anthony | | | kmelani_anthony@yahoo.com | Y |
| Matthew Porreca | BNIM | (816) 783-1613 | MPorreca@bnim.com | Y |
| Diana Scheffler | James Alcorn & Assoc. | | diana@jamesalcorn.com | Y |
| Letrice Sherillo | Self | | lsherillo@aol.com | Y |
| Sue Skala | Self | (619) 221-0959 | sueskala@skalaarchitecture.com | Y |
| Chuck Angyal | Retired | (619) 889-0110 | charles.angyal@kema.com | Y |
| Drew Hubbell | Hubbell & Hubbell | | drew@hubbellandhubbell.com | Y |
| Kevin Krumdleck | Carrier Johnson | | klk@carrierjohnson.com | Y |

| name | Company | Phone | E-Mail | AIA San Diego Member? Yes, No, Unsure |
|-------------------|-------------------|----------------|-----------------------------|--|
| Marian Marum | Marum Partnership | | marian@marumpartnership.com | N |
| Robert Thiele | Self | | robert@robertthiele.com | Y |
| Tom Heffernan | Gensler | | tom_heffernan@gensler.com | Y |
| Ingrid Baisch | SGPA | | ibaisch@sgpa.com | Y |
| Heather Johnston | Self | (858) 453-7666 | info@hjarchitect.com | Y |
| Lisa Fabula | Kema | | lisa.fabula@us.kema.com | Y |
| Lynne Froeschle | Self | | lfroeschle@aol.com | Y |
| Osia Ora-Strasner | JCJ | | oora-strasner@jcj.com | Y |
| Greg Roberson | RJC Architects | | groberson@rjcarch.com | Y |

