



PRESENT:

BOARD:

Alison Morita, Assoc. AIA; Greg McClure, AIA; Kevin Pollem, AIA; Ada Mancilla, AIA; Kristi Byers, AIA; Doug Paterson, AIA; Richard Nowicki, AIA; Joanne Christy, AIA;

STAFF:

Elizabeth T. O'Malley

GUESTS:

Tom Sullivan of the Irvine Company; Linda Glaze, AIA

The regular monthly meeting of the AIA San Diego Chapter Board of Directors was called to order on Wednesday, April 28, 2010 at 7:35AM at 110 West "A" Street , the President, Mr. Pollem presiding.

REPORTS

The following individuals provided written reports: President Pollem; Treasurer Paterson; Past President Zagrodnik; Emerging Professionals Commissioner Morita; AIACC Director Linda Glaze; CEO O'Malley; Commissioner Mancilla.

MOTIONS OF THE BOARD

M1. "Motion to accept March minutes."

- M.1.1 Motion- Ms. Byers
- M.1.2 Second- Ms. Morita
- M.1.3 M/S/C/U

M2. "Motion to accept President's report."

- M.2.1 Motion- Ms. Christy
- M.2.2 Second- Ms. Morita
- M.2.3 M/S/C/U

M3. "Motion to accept Treasurer's report."

- M.3.1 Motion- Mr. Paterson
- M.3.2 Second- Ms. Christy
- M.3.3 M/S/C/U

M4. "Motion to accept the Immediate-Past President's report."

- M.4.1 Motion- Ms. Christy
- M.4.2 Second- Ms. Morita
- M.4.3 M/S/C/U

M5. "Move that the following individuals be approved as AIASD candidates for FAIA submittal process for the years 2010-2011, 2011-2012, 2012-2013:

Phil Bona, AIA
Steven Lombardi, AIA
Ione Stiegler, AIA
Frisco White, AIA
John Ziebarth, AIA."

- M.5.1 Motion- Ms. Byers
- M.5.2 Second- Mr. McClure
- M.5.3 M/S/C/U

M6. "Move to accept AIACC Director Glaze's Report."

- M.6.1 Motion- Ms. Christy
- M.6.2 Second- Ms. Morita



M.6.3 M/S/C/U

M7. "Move to accept CEO Report."

M.7.1 Motion- Mr. Nowicki

M.7.2 Second- Ms. Byers

M.7.3 M/S/C/U

The CEO Report contained the following motions:

- *"Accept the staff recommendation to create a Non-Member Subscriber Plan that includes the benefits listed in the proposal for implementation on May 1st."*
- *"Authorize CEO to move \$52,000 from the main checking account into the "reserves" savings account."*
- *"Move to approve Joe Wong, FAIA, as the Honorary Chairperson for the AIA San Diego 2010 Holiday ArchiChat to be hosted at the Ronald McDonald House at Children's Hospital on Tuesday, December 7."*

M8. "Move to create the 'Ad Hoc Candidate Forum Sub-Committee,' chaired by Beri Varol, AIA and comprised of Jay Shumaker, AIA; Letrice Sherillo, AIA, and Phil Bona, AIA."

M.8.1. Motion- Mr. Nowicki

M.8.2 Second- Ms. Byers

M.8.3 M/S/C/U

M9. "Move to approve Jay Whisenant, AIA, as Codes, Permits & Processing Committee Chair for 2010."

M.9.1 Motion- Mr. Nowicki

M.9.2 Second- Ms. Christy

M.9.3 M/S/C/U

M10. "Move to accept the following reports:

- *COTE-SD reports for March and April,*

- *Emerging Professionals Commissioner Report for April."*

M.10.1 Motion- Ms. Christy

M.10.2 Second- Mr. McClure

M.10.3 M/S/C/U

M11. "Move to approve revised Rules of the Board #5 and #25 effective immediately."

M.11.1 Motion- Ms. Byers

M.11.2 Second- Ms. Morita

M.11.3 M/S/C/U

M12. "Move to sunset Rule of the Board #20 Design Awards Procedures effective immediately."

M.12.1 Motion- Ms. Morita

M.12.2 Second- Ms. Byers

M.12.3 M/S/C/U

The meeting adjourned at 9:57am.

Respectfully Submitted:



Doug Paterson, AIA
 Secretary, AIA San Diego

5/26/10

Date

Action item(s):

- For the May Board meeting, all commissioners should provide a report for the consent agenda, outlining their budgeted events and their status, essentially the 1) scheduled events committed to in commission budgets and 2) a detailed budget specific to each event.
- Convene a special meeting of ExCom to discuss lapsed member list
- Include three more updated/revised Rules of the Board for the May Board meeting: Rules #9, #15, and #16

2010 AIASD Board of Directors Meeting Attendance Chart
 Updated: April 28, 2010

Board Members:	Jan 27	Feb 24	Mar 24	Apr 28	May 26	Jun 23*	Jul 21	Aug 25	Sep 22	Oct 27**	Nov 3	Dec 15	
Byers	★	★	★	★									4:4
Christy	--	--	★	★									2:4
Mancilla	★	★	★	★									4:4
McClure	★	★	★	★									4:4
Morita	★	★	★	★									4:4
Nowicki	NA	★	★	★									3:4
Paterson	★	★	★	★									4:4
Pollem	★	★	★	★									4:4
Zagrodnik	★	★	★	--									3:4

Staff:													
O'Malley	★	★	★	★									4:4

MISSION: Promoting the profession of architecture in San Diego and supporting members in professional excellence.

GOAL #1. Achieve membership growth and retention

GOAL #2. Advance member knowledge in practice and trends

GOAL #3. Promote organizational effectiveness, alignment and financial stability

GOAL #4. Increase public awareness and influence of AIASD and San Diego architecture (VAGUE!!!)

- | | | | |
|-----|---|----------------|-----------------|
| A1. | Call to Order | Pollem | 7:30am - 7:35am |
| A2. | Introduction/Welcome of Hospitality Sponsor | The Irvine Co. | 7:35am-7:45am |

Consent Agenda:

(Time is allocated in the event the consent agenda isn't utilized.)

- | | | | |
|------|---|-----------------|---------------|
| A3. | March minutes (H-Action) | Pollem | 7:45am-7:50am |
| A4. | President's Report | Pollem | 7:50am-7:55am |
| A5. | Treasurer's Report (H-Action) | Paterson | 7:55am-8:05am |
| A6. | Immediate-Past President's Report (H-Action)
- Motion for FAIA nominations | Zagrodnik | 8:05am-8:10am |
| A7. | Executive Director Report (H-Action)
- Non-Member Subscription Plan
- Reserve Rule of the Board 27
- Candidate Forum Sub-Committee Composition | O'Malley | 8:10am-8:30am |
| A8. | COTE-SD Reports (H-Action) | Mancilla/Fisher | 8:30am-8:35am |
| A9. | Emerging Professionals Committee Report (H-Action) | Morita | 8:35am-8:40am |
| A10. | Rules of the Board 5, 23, 25 | O'Malley | 8:40am-8:45am |

Commissions/Committees/Partner Organizations

Commissioners

- | | | | |
|------|--|----------|---------------|
| A10. | Presentation: Access to AIASD Members: The Benefits & Cost | O'Malley | 8:45am-9am |
| A11. | Strategic Planning (Action)
- Third-Party Collaboration Matrix/Discussion | Paterson | 9am-9:45am |
| A12. | New Business | All | 9:45am-9:55am |
| A13. | Board Member Moment | All | 9:55am-10am |

Next AIASD meeting dates:

ExCom Meeting: Wednesday, May 12, 7:30am, A-DWRB small conference room

Board of Directors Meeting: Wednesday, May 26, 7:30am, GM

Legend:

- **H-Action** = Handout requiring a board action, typically the requested motion is part of the handout
- **H-FYI** = Handout for informational purposes only, no action/motion needed or requested



PRESENT:

BOARD:

Alison Morita, Assoc. AIA; Greg McClure, AIA; Kevin Pollem, AIA; Ada Mancilla, AIA; Kristi Byers, AIA; Jean Zagrodnik, AIA; Doug Paterson, AIA; Richard Nowicki, AIA; Joanne Christy, AIA;

STAFF:

Elizabeth T. O'Malley

GUESTS:

Herman Miller representative

The regular monthly meeting of the AIA San Diego Chapter Board of Directors was called to order on Wednesday, March 24, 2009 at 7:54AM at 110 West "A" Street , the President, Mr. Pollem presiding.

REPORTS

The following individuals gave reports: Ms. Zagrodnik, Immediate-Past President report; Elizabeth O'Malley, CEO report; Ms. Morita, Emerging Professionals Commission report; Ms. Mancilla, COTE-SD report and Practice Commission report.

MOTIONS OF THE BOARD

M1. *"Motion to approve the February minutes."*

- M.1.1 Motion- Ms. Byers
- M.1.2 Second- Ms. Morita
- M.1.3 M/S/C/U

M2. *"Motion to approve the Immediate Past-President report."*

- M.2.1 Motion- Ms. McClure
- M.2.2 Second- Mr. Paterson
- M.2.3 M/S/C/U

M3. *"Move to accept CEO Report."*

- M.3.1 Motion- Ms. Morita
- M.3.2 Second- Mr. McClure
- M.3.3 M/S/C/U

M4. *"Motion to accept the following six primary members and three alternates for the AIASD representatives of the AIASD-AGC Committee as follows:*

FIRST	MIDDLE	LAST
PRIMARY MEMBERS:		
William	S.	Adelson
Jon		Baker
Richard	A.	Blackman
Janene	K.	Christopher
A.	Lewis	Dominy
M.	Andrew	Rodrigues
ALTERNATE MEMBERS:		
Kristine	M.	Byers
Linda		Glaze
Paul	E.	Schroeder

- M.4.1 Motion- Ms. Morita
- M.4.2 Second- Ms. Christy
- M.4.3 MSC- Mr. Paterson abstains



M5. “Motion to accept the following reports as presented: EPC, COTE-SD, Practice, and the 2010 Committee composition.”

M.5.1 Motion- Mr. Nowicki

M.5.2 Second- Ms. Christy

M.5.3 M/S/C/U

The meeting adjourned at 10:16am.

Respectfully Submitted:

Doug Paterson, AIA
Secretary, AIA San Diego

Date

Action item(s):

- Salary/benefits review committee to take up the issue of 401K with intent of coming back to Board prior to budget process of 2011.
- Staff to contact SANDAG and reiterate offer of flyer insert in the chapter newsletter as well as adding it to the chapter’s next Upcoming Events email and not providing a dedicated email.
- Invite Phil Bona, AIA, to next ExCom meeting.

2010 AIASD Board of Directors Meeting Attendance Chart

Updated: March 24, 2010

Board Members:	Jan 27	Feb 24	Mar 24	Apr 28	May 26	Jun 23*	Jul 21	Aug 25	Sep 22	Oct 27**	Nov 3	Dec 15	
Byers	★	★	★										3:3
Christy	--	--	★										1:3
Mancilla	★	★	★										3:3
McClure	★	★	★										3:3
Morita	★	★	★										3:3
Nowicki	NA	★	★										2:3
Paterson	★	★	★										3:3
Pollem	★	★	★										3:3
Zagrodnik	★	★	★										3:3
Staff:													
O'Malley	★	★	★										3:3

ITEM 1 - BYLAWS UPDATE

- 1.01 Met with Libby and Paul Schroeder on Friday, March 19.
 - A. Next meeting, Wednesday, May 12.
 - B. After review of final few sections, we are ready to send to national for comment.

ITEM 2 - RULES OF THE BOARD

- 2.01 Update since March BoD meeting – see CEO report.
- 2.02 How many more do we need to approve?
- 2.03 Action Items – which need to be brought forth for approval in May and who is responsible?

ITEM 3 - RECRUIT YOUR SUCCESSOR

- 3.01 We have a foreseeable leadership vacuum that can be avoided if we start acting now.
- 3.02 Any progress since February?

ITEM 4 - EVENT AND BUDGET TRACKING.

- 4.01 Action Items.
 - A. For May BoD meeting, each commissioner should have a report for the consent agenda outlining:
 1. If they have scheduled events they've committed to in their commission budgets
 2. A budget specific to each event that has been planned
 - B. The objective is to make sure we are on target to meet our proposed commission budgets. If not, we can brainstorm and begin to fill in any gaps.

Membership income is on target. Sponsorship needs more attention as does program income (esp. conf. led/Practice Income). Budget B calls for staff reductions but no decrease in programming/service. CEO does not recommend staff reductions at this juncture. Next 30 days staff to be focused on Sponsorship and program income except for time devoted to Design Awards which will be challenged in terms of income so emphasis will be expense reduction.

116,723

98,404

105,761

112,924

174,520

I. Fellowship Nominating Committee (FNC)

- a. Committee:
 - i. JackCarpenter, FAIA
 - ii. Laura DuCharme AIA
 - iii. Boone Helman, FAIA
 - iv. David Moon, FAIA
 - v. Alison Whitelaw, FAIA
 - vi. Jean Zagrodnik AIA, chair
- b. FNC met and reviewed 2010 application letters of which there were four:
 - i. Steve Lombardi
 - ii. Lone Stiegler, IS Architecture
 - iii. Frisco White, Westberg & White
 - iv. John Ziebarth
- c. Alison volunteered to contact Frisco White and get more detail on what his intentions and commitment were as his was the best detailed proposal (although it did meet the committee's submittal requirements).
- d. FNC enjoyed the more detailed submittals and thought that next year's call for submittals should ask for more detail.
- e. Upon BoD approval, the successful candidates will be notified of a group meeting Friday, May 14 1-3 pm with an outline agenda:
 - i. View National's De-mystify FAIA .ppt
 - ii. General round table discussion
 - iii. Break-out sessions with candidates, sponsors and other FAIAs offering a supportive role.
- f. Jean offered to assist staff in
 - i. creating text for BoD motion
 - ii. drafting letter of congratulations

2. 2003 National Legacy Convention Funds (committee participant) – no action

3. ExCom – attend monthly

4. CEO Salary and Benefits review committee (chair)

- a. Following up on general Board discussion, ExCom will meet and condense comments, then set up a review meeting with CEO

5. AIA National Diversity Committee (DivCo)

- a. Co-chair of Women's Leadership Development Conference, September 22-24, 2010 in New

York – ongoing committee meetings via conference call, Proposed 2010 themes:

- i. Leadership in a firm
- ii. Leadership of your own firm
- iii. Community Leadership
- b. Participant on LGBT committee
 - i. Planning conference event
 - ii. Proposing position paper on non-discrimination
- c. 2010 DivCo Conference events:
 - i. Diversity Marketplace Roundtable
 - ii. AIA Scholarship-Benefit Gala
 - iii. Women in Architecture Dinner
 - iv. Diversity Return on Investment
 - v. Shadow an Architect Program
 - vi. GLBT Reception
 - vii. Whitney Young Forum
 - viii. Diversity Recognition Program Presentation
 - ix. Minority Fellows Reception
 - x. Farewell to Miami Dance Party

6. **CCDC Sustainability Advisory Committee**, AIA SD representative: completed

AIACC Board Meeting March 24, 2010

Legislative/Regulatory Issues:

- SB 1227 – having K-12 schools reviewed by local jurisdictions and not by DSA. AIACC recommends opposing. Not clear what the motivation is politically (put forward by Governor's office). DSA would then be focused on policy, not operations. Many groups are opposed to this bill.
 - Arguments:
 - DSA experience is often a barrier to entry for emerging firms. Switching to local control would remove that barrier.
 - Local jurisdictions (especially smaller ones) are incapable of handling plan check. In general, there's a lack of consistency.
 - Switching to local review would probably trigger entitlements, discretionary review.
 - Motive may be to trim costs.
 - AIACC wants to be part of the discussion with Governor's office; more likely to happen if AIACC takes a position.
- Contract Indemnification language. Jury found that A/E firm was not liable, but Court determined that even though there was no negligence, A/E firm had to pay costs. Competitive atmosphere will result in firms signing bad contracts. **Letter-writing campaign. (Sending to law firm.) Chapter Execs received letter. Send out to members.**

GREEN BUILDING CODE seminar (HSW credit)—Steve Winkel (Building Standards Commission)

Goes into effect January 2011 – he will provide a copy of this presentation.

- Only applies to new construction (not even TI)
- Low rise
- Important to understand if you are residential vs. non res.
- Every jurisdiction will be different. Find out what local amendments are.
- If you choose to do LEED you can follow that instead of GBC.
- "Tiers" are over and above basic code—found in appendices—"optional" for local jurisdictions.
- Be careful about choosing options in code because they become conditions of permit.
- Nonresidential standards are much higher than residential so accurate categorization is key.
- Mixed use: individual requirements apply to that proportion of building.
- **JULY 2ND; lobby local jurisdiction.**
- **ICC is developing a version of green building code that is more stringent than CalGreen. Comment closes by May 15th. On AIA website.**
- ASHRAE 189.1 – alternative to national green construction code.
- Most commissioning provisions are left out of the code at this point.

Lunchtime Presentation - Re-Use People

- Cost and time for deconstruction far exceed costs for demolition
- This can be offset by tax credits
- Los Altos allows projects with attached deconstruction contract to have priority processing for plan check.

MEMBERSHIP

Membership body counts:

Member Type	Code	15-Apr-09	1-Apr-10	Net
All members				
Architects	RG	470	405	-65
Associates	AS	124	104	-20
Component Allieds	AL4	1	1	0
Allieds (Secondary)	AL5	28	36	8
Allieds (Primary)	AL7	70	57	-13
Emeritus	EM	97	96	-1
Students	AL6	164	217	53
TOTAL		954	916	-38
CORE members				
Architects	RG	470	405	-65
Associates	AS	124	104	-20
TOTAL		594	509	-85

14.31%
drop

Membership dues update:

	2009 Actual YTD (4-12- 09)	2010 Budget (10% decrease)	2010 Actual (Cash as of 4-12- 10)	2010 Accrual (includes payment plan \$ due by June 30)	Diff. bet. Budget and accrual	Total dues budget for 2010 = \$172,598.... off by...
Dues	\$176,871	\$159,184	\$159,947	\$163,777	\$4,593	-\$8,821

Membership retention/recruitment actions completed YTD:

- See attached spreadsheet.
- Communications have been sent electronically and via snail mail to all three of the following groups: Non-renewed Architects, Non-renewed Associates, Non-renewed Corporate Allieds. A great deal of staff time is currently dedicated to discussions and processing regarding dues reductions and dues payment plans. As retention efforts wind down, recruitment efforts will ramp up, including targeting non-member architects via the August newsletter to encourage them to try September events at the member price in hopes of enticing them to join during the October "15-for-12" annual, new-member, recruitment campaign.

Non-Member Subscriber Plan:

This is intended for non-members (former members or not) who wish to take advantage of local chapter services via a "subscription." Attached please find a proposal for a Non-Member Subscriber Plan.

Requested motion: *Accept the staff recommendation to create a Non-Member Subscriber Plan that includes the benefits listed in the proposal for implementation on May 1st.*

Supplemental Dues Committee/Query Status:

- "Disband" committee approved with potential members identified by the Board back in November ... done
- Staff has queried chapters across country re: benefits offered to firms; responses are incoming ... done
- Staff to create a matrix of benefits based on research done on other chapters ... pending
- Staff will invite a sampling of members to react to and discuss the matrix of benefits pending

- Staff to propose a firm benefits package and pricing no later than the July board meeting ... pending

AIACC Tactical Membership Committee: Nothing committee-specific to report.

GOVERNANCE

Rules of the Board: ongoing

Bylaws: covered in President's report

FINANCIAL

Treasurer's Report, provided at the April Board meeting.

Cash flow projections: Data provided by Commissioners has been incorporated into an overall chapter cashflow spreadsheet. This marks the first time that such a document has been created on a month-to-month basis. This will save staff time in the monthly preparation of the treasurer's report as well as be a useful tool for 2011 budget/work plan planning. A copy of this document can be distributed to the Board at any time.

\$10,000 Convention Legacy Fund monies: Pending Vice-President proposal.

StanCorp: It has been determined that the chapter has 42 shares of stock, received through an AIACC transaction in 2002. This stock is currently trading at \$48.92/share for an approximate value of \$2,000. Staff and Treasurer to bring forward a recommendation regarding this asset at the September Board meeting.

Zip code revenue: Staff coordinated with AIACC staff regarding zip code allocation between AIA San Diego and AIA Palomar. It is likely that AIA Palomar will receive its official charter from AIA very soon. At this time, it is likely that AIA San Diego will lose a substantial portion of our zip code income from the sale of AIA documents (electronic subscriptions as well as paper documents purchased directly from AIA). This is of concern to staff because of undetermined budget implications. Protecting other chapters from the mishandling that AIA San Diego has experienced should be given some consideration by this Board relative to 2011 convention bylaws amendments. For this chapter's immediate situation, staff is at a loss as to what specific actions might be taken to mitigate the indeterminate impact to this chapter.

Reserve Policy/Rule of the Board: See attached draft proposed by staff and supported by ExCom.

Current reserves and reallocation of monies currently residing in main checking account:

Historically, the chapter has referred to the \$40-\$50K now housed in the UBOC Savings Account (formerly the WAMU CD opened in 1985) as "reserves." In the past eight years, as the chapter has ended various years with a surplus, the amount of money in the main savings account has grown. Currently, there is money in the checking account that could be reallocated to the "reserves" savings account – in an effort to grow that money (via an interest-bearing account) as well as to better differentiate the true reserves situation of the organization.

Per the table below, staff recommends removing \$52,000 from the main checking account and putting it in the "reserves" savings account. It is possible that later in the year, depending on cash flow, staff will make a second recommendation to move additional funds from main checking into "reserves" savings; however, at this juncture, the CEO supports the move of \$52,000.

Motion requested: *Authorize CEO to move \$52,000 from the main checking account into the "reserves" savings account.*

1	Current Assets		
2		Investments	
3		UBOC Convention Legacy Account (Savings)	11,707.22
4		UBOC Market-Linked CD 1 (3.5 year Dow Jones-UBS Commodity)	34,000.00
5		UBOC Market-Linked CD 1 (4 year BRIC)	33,000.00
6		UBOC Market-Linked CD 1 (5 year Dow Jones-UBS Commodity)	33,000.00

7		UBOC Market-Linked CD 1 6 year S&P 500 Index)	33,000.00
8		UBOC SAVINGS ACCOUNT (opened 2010 -- former WAMU CD)	50,047.28
9		Total Investments/Reserves	194,754.50
10		Main Checking Account	
11		UNION BANK - MAIN CHECKING	<u>244,875.59</u>
12	Total Assets		439,630.09
13			
14	2010 Income received YTD		
15		2010 Dues Income C(cash YTD)	154,047.00
16		2010 sponsorship Income (cash YTD)	23,250.00
17		2010 "other overhead income" (cash YTD)	<u>15,000.00</u>
18	Total 2010 Income reflected in Assets above		192,297.00
19			
20	Recommended amount to transfer from checking to line 8, UBOC Savings		52,578.59
21			
22	Avg. monthly cost for chapter overhead is \$27K x 8 months = \$216,000		
23	\$24,000 difference between cost to run chapter for remaining 2010 and		
24	what would remain in the checking account.		

INSURANCE

General liability: Policy for April 2010-2011 has been renewed.

D&O insurance: Staff is reviewing current policy, set to renew in mid-May.

Health insurance: Final selection of group health plan to occur Thursday, April 29, 2010.

PUBLIC OUTREACH/COLLABORATION

NSAD Outreach and Collaboration

April 7th meeting covered: Game plan for Mentoring Handbook situation between NSAD AIAS and AIACC; 2010 IDP collaboration.

Third-Party Collaboration Matrix: Staff is working closely with Mr. Paterson relative to implementing a "Third-Party Collaboration Plan," including ranking of key third-parties, establishing draft MOUs for consideration, creating second and third-tier "outreach" packages. Additional information will be presented at the June Board meeting.

HUMAN RESOURCES

CEO evaluation --

February 15:	Email notice and printed assessment/survey sent to 2009 Board of Directors
March 1:	Completion date for Board to participate in survey/assessment - 8 of 10 done.
March 17:	Results of survey/assessment are shared with BoD via e-packet (attached)
March 24:	BoD goes into Executive Session to discuss results, identify themes, etc.
April 14:	ExCom meets with CEO to conduct annual assessment, utilizing survey results and discussion from March BoD
April 21:	Draft evaluation distributed with BoD via e-packet
April 28:	BoD approves evaluation for placement in CEO's personnel file

Staff evaluations/reviews: Personnel folders have been updated to include: Director of Programs & Communications (annual review) and Membership & Administrative Coordinator (90-day review).

Health insurance: Health insurance will be finalized as of Thursday, April 29.

401K: Staff has solicited fee and program detail information from three sources relative to 401K and FSA benefits. The fee information is as follows.

401K				
	Set up	Annual	Other	Total
Wells Fargo	did not respond	did not respond	did not respond	did not respond
Compupay	\$500.00	\$887.50	bill quarterly	\$1,387.50
Paychex	\$1,500.00	\$780.00	\$0.00	\$2,280.00
FSA				
	Set up	Annual	Other	
Wells Fargo	did not respond	did not respond	did not respond	did not respond
Compupay	waived if payroll client	\$480.00	\$4 per participant = 144	\$624.00
Paychex	\$500.00	\$720.00	no per participant fee	\$1,220.00
Bundled FSA & 401K				
	Set up	Annual	Other	Total
Wells Fargo	did not respond	did not respond	did not respond	did not respond
Compupay	\$500.00	\$1,367.50		\$1,867.50
Paychex	\$1,150.00	\$1,500.00		\$3,300.00

COMMISSION ACTIVITY:

Missing committee charters:

AGC-AIASD
Codes, Permits, Processing
UDC
Annual Membership Meeting
ArchiChat
BARchitecture
Distinguished Service Awards
Women in Architecture
Committee on the Environment-SD (Commissioner awaiting staff input)

Advocacy oversight:

Candidate Forum: Staff continues to attempt to work with representatives from UDC and COTE-SD to manage a candidate forum for city and/or county candidates for 2010 elections. Discussions have stalled due to lack of participation by committee members.

AGC-AIASD: Coordinating with commissioner and committee chair regarding notification of Board-approved committee participants. Coordinating with AGC staff regarding meeting schedule.

Codes, Permits & Processing: Still no chair in place.

Public Awareness oversight:

Design Awards: Staff hosted a meeting with representative from KPBS relative to the concept of a Design Awards-focused TV program, centered on the past 50 years of Design Award honor winners. A major archiving project of honor award winners is underway. KPBS has expressed interest and has asked for a proposal. Staff meets with potential sponsor, Savings By Design/Sempra Utilities, April 16 to discuss their interest in this opportunity. Other Design Award planning continues as usual – with more staff involvement/oversight due to 1) absentee committee chair and 2) concern regarding level of quality relative to 2009 event.

Fellowship oversight

ArchiChat: Staff has secured venues and agreements with hosts for all remaining ArchiChat events in 2010, including a mixer with NSAD alumni in July.

Annual Membership Meeting/Service Awards: Staff brainstorming relative to "figurehead" chairpersons for Annual Membership Meeting and Distinguished Service Awards. Board is encouraged to think NOW to submit individuals for Service Awards.

Holiday ArchiChat: Staff toured the Joe Wong-designed Ronald McDonald House at Children's Hospital as a potential venue for this year's party. Staff believes this venue will be an appropriate location and has inquired if Joe Wong, FAIA, would consider serving as Honorary Chairperson. Joe has indicated a willingness to do so.

Motion requested: Move to approve Joe Wong, FAIA, as the Honorary Chairperson for the AIA San Diego 2010 Holiday ArchiChat to be hosted at the Ronald McDonald House at Children's Hospital on Tuesday, December 7.

WIA: "Planning" meeting hosted April 6th. (See attached notes.)

Practice oversight

With the membership renewal cycle winding down, staff will begin focusing on Practice programs, specifically ADA and future professional practice seminars, in terms of 1) providing relevant programs to members and 2) meeting budget. There is concern regarding program attendance, as evidenced by very low participation in the Residential Trends seminar hosted in March. As such, in early May, staff will be surveying the members regarding their immediate desires in terms of practice and continuing education programming.

Emerging Professionals oversight

Staff has coordinated with the Commissioner relative to nominations for the SD Daily Transcript's "Young Influentials" Award. Staff coordinated the collaborative ArchiChat-EPC event at Mike Burnett's project, MXD830, at which AIASD's recent honorees Kevin deFreitas, AIA, and Allison Morita, Assoc. AIA were recognized for securing the AIA Young Architect of the Year and AIA Associates Award, respectively.

2010 Member Renewal/Recruitment Efforts
(as of April 28, 2010)

Target Group	Date	Action	# of recipients	Result
All members	1/1/10	NL: "The Value of An AIA Membership: An Investment in You"	900 members	
All members	1/4/10	UE: Upcoming Events - January 2010	900 members	
Associates	1/25/10	Email: To AIASD Associates: You've told us. and we've listened!		
All members (architect/associate)	1/25/10	AIACC "flexible payment options" postcard		
All members	2/1/10	Mail: Postcard from AIACC	900 members	
All members	2/18/10	UE: AIASD Upcoming Events -- February 2010	900 members	
Corporate Allied members	2/23/10	Mail: letter with "add 2 AL5" form		
All members	2/25/10	flyers distributed at BARchitecture, Candelas, Coronado		
All members	3/1/10	NL: letter from Pres. Pollem: "Renew Now"	900 members	
All members	3/1/10	NL: Ad: flexible payment options	900 members	
New Allied members		conversations with potential new members: 1/4 pg. ad in next newsletter for new Allied members	0	
All members	3/1/10	UE: AIASD Upcoming Events -- March 2010	900 members	
Associates	3/10/10	Email: CONFIDENTIAL - AIA San Diego Membership		
All members	3/15/10	UE: AIASD Upcoming Events -- March/April 2010	900 members	
Corporate Allied members	3/16/10	Email: CONFIDENTIAL: AIA San Diego Membership		
Architects	3/17/10	Email: CONFIDENTIAL: AIA Membership		
All members	3/25/10	flyers distributed at BARchitecture, El Camino, Little Italy		
Architects	3/26/10	Mail: CONFIDENTIAL Letter Mailing		
Associates	3/26/10	Mail: CONFIDENTIAL Letter Mailing		
Potential Emeritus members upgrade		contacted ___ members to notify them of eligibility for emeritus upgrade	11	
All members	3/31/10	UE: AIASD Upcoming Events -- April 2010	900 members	
All members	4/1/10	NL: "Membership Benefits for Emerging Professionals"	900 members	
All members	4/1/10	NL: Ad: flexible payment options w/ article	900 members	
Corporate Allied members	4/13/10	Mail: incentive package		
Committee members/chairs		50% dues reduction authorized	4	members renewed
Potential Emeritus subscribers	4/14/10	Mail: Letter and Copy of Newsletter	8	
All members	4/15/10	UE: AIASD Upcoming Events -- end of April 2010	900 members	
Non-member subscriber plan proposal	4/19/10	Create a non-member subscriber plan		
Allied members	4/28/10	NL: Thanking Corporate Allieds for renewing		
Allied members	5/1/10	Thank you for renewing on the website	May	
	5/1/10		May	

BACKGROUND:

Several other chapters in the country offer "subscriptions" in addition to memberships. Some subscriptions target the professional and some subscriptions are geared for the layperson. The layperson subscriptions are most often offered by a chapter that has a dynamic, robust architecture foundation – and the "subscribers" are essentially memberships to the foundation. Other chapters offer subscriptions, as is being proposed herein, geared toward professionals who for one reason or another do not want the "full package" of AIA membership with three tiers of dues and benefits.

Given economic challenges, many architects and designers may want to stay connected to AIA San Diego but are challenged to pay the full amount of dues required for membership (this ranges from a low of \$156 for a new, Associate member to a high of \$721 for an Architect member of three or more years). The intent of the Non-Member Subscriber Plan is two-fold:

1. Maintain viable access to AIA San Diego by professionals who are unable or unwilling to pay the three-levels of dues (for either financial reasons or because they see no merit in the benefits offered at the state or national level)
2. Support diversified revenue streams for the chapter by providing a comparable alternative to membership

CONCEPT:

Benefits, like receipt of the print newsletter, email communications, and local member rates for events/programs, would be available at a rate lower than that of dues. The subscribers will receive *individual* benefits and NOT firm benefits (as those will be made available via the Firm Membership Package currently being researched by staff for feasibility and implementation). In particular, non-renewed members could stay connected to the local chapter but not receive benefits/privileges at the state and national level (i.e. use of the AIA/Assoc. AIA credential).

SUBSCRIPTION FEE DISCUSSION:

Current (2010), dues rates break down as follows:

	LOCAL	TOTAL
ARCHITECT		
YEAR 1	119	462
YEAR 2	151	593
YEAR 3 +	215	721
ASSOCIATE		
YEAR 1	38	156
YEAR 2	78	223
YEAR 3 +	117	293

Proposed subscription fee:

\$15 per month... effective May 1st... \$15 x 8 months = \$120

BENEFITS DISCUSSION:

Non-member subscribers would be required to sign a form itemizing the benefits that they would NOT be receiving, including use of the credential/designation, Architectural Record, arcCA, member pricing for national, state, and some local AIA events, etc. This is to alleviate any confusion that may arise when former members opt out of membership and enroll as a subscriber. The goal is to clearly specify what is NOT included along with what is included to avoid misunderstanding, confusion, etc.

Local benefits to include:

- Receipt of generic email communications that do not pertain to membership issues (i.e. dues, credential, etc.)
- Receipt of e-newsletter, "Upcoming Events at AIA San Diego"

Local benefits, cont.:

- Receipt of monthly newsletter
- Participation on LinkedIn and Facebook
- Discount on contract documents (hard copy or electronic versions)
- Committee participation (eligible to sit on committee for one year as a Board-approved committee member)
- Membership access to the following events:
 - ArchiChat (except for Holiday ArchiChat)
 - ARE Team in Training (pending availability)
 - ARE Quiz Nights
 - BARchitecture
 - Lunchtime Learning
 - WIA socials (if hosted in 2010)
- Additional benefits may be made available to subscribers throughout the year!

Local benefits/services **NOT** included:

- Name/company/profile listing on the website's Member Finder feature
- Membership access to the following events:
 - ADA seminars/workshops
 - Quarterly Professional Practice Seminars
 - Design Awards (gala and submittal fees)
 - Annual Membership Meeting & Distinguished Service Awards
 - Holiday ArchiChat
 - Discounts on: website classifieds, newsletter advertising, mailing list rental, e-communications.
 - Committee chairperson (not eligible to serve as a Board-approved committee member)
 - Membership years that count toward Fellowship or Emeritus eligibility

Additionally, **ANY** benefit or service provided to members through AIA or AIACC is not available to Non-Member Subscribers.

OPTIONS:

1. Do nothing. Offer no Non-Member Subscriber Plan.
2. Approve and implement the Non-Member Subscriber Plan as outlined.
3. Approve and implement a different Non-Member Subscriber Plan.

RECOMMENDED OPTION:

Staff recommends Option 2.

In Attendance: Laurie Fisher - Chair, Matt Bell, Susan Camper, Karen Finch, Robert Gringley, Walt Kanzler, Diana Scheffler, Richard Serrano, Sue Skala, Beri Varol, Juergen Zierler
Location: AIA Office
When: 3-19-2010, 12:30 – 2:00 pm
Distribution: Attendees, AIA SD Board of Directors

1. Review of Roles & Responsibilities

Laurie confirmed the following assignments:

Reporter: Q1 Diana, Q2 Sue Skala, Q3 Sandy, Q4 Beri (Diana will send Sue the report template)

Webmaster: Susan Camper (Susan has attended the AIASD training; she will make a short report for the AIASD website and post the case study report.)

Vice Chair 2010, Chair 2011: Walt

COTE award: Joseph (The criteria for the award have been accepted by AIASD.)

Candidate forums: Beri and Letrice with assistance from Diana and Sue Skala

Green project directory / tour: Sandy

2. COTE awards update (Joseph)

No report; Joseph was not in attendance.

3. Candidate forums update (Beri & Letrice)

Letrice was not able to attend, but Beri reported for both:

There is as yet no decision about whether to break out the City and County or whether to hold the forum before or after the primaries. Laurie expressed a preference for, and Beri agreed, focusing on the County candidates as there are no term limits for them. Libby O'Malley, AIA Executive Director, is taking the lead for the planning; a "save-the-date" letter has been prepared for the candidates, but no date set yet. We will need to formulate some questions for the candidates, the number of questions depending on how many candidates participate, and whether the Urban Design Committee contributes.

Laurie will put the development of questions on the next COTE agenda and start a discussion on the Google Groups COTE site. For the County, the adoption of greywater for toilet flushing, and the Merriam Mountain housing development will be big issues. Karen will send Laurie articles she has collected from the San Diego Daily Transcript on the housing development.

There was a brief discussion about difficulties in getting onto the Google Groups account. Diana volunteered to send out the link for the sign-in page, and Laurie expressed her certainty that it will get easier for everyone as they gain experience with it.

Juergen showed us Robert Thiele's mock up of a flier on greywater for the County to distribute.

4. Strategize trade liaison formation

a. Letter?

Walt will send Laurie a letter that was used in New Jersey for a similar event. There will be no binding agreement sought with the invited organizations, just an invitation to join us at a Meet and Greet.

b. Meet and greet?

Laurie proposed Tuesday April 13, 5:00 pm, at Alchemy at 30th and Beech. She will check with Alchemy.

c. List of orgs / representatives

Karen will chair the “Interdisciplinary Alliance” to be formed at the Meet and Greet.

The following organizations were identified, with COTE members to initiate the contact, finding an appropriate person with influence in the organization. The hope is that the person will represent the organization on COTE and communicate with the other organization eliciting support for our policy discussions with the City. The COTE member listed below for each organization will hopefully become a liaison with that organization. Laurie will send out to us all a paragraph to use in this outreach, based on what Walt sends her that was successful in New Jersey.

American Society of Plumbing Engineers	Matt
American Society of Landscape Architects	Laurie will speak with Marian Marum
US Green Building Council	Laurie & Juergen
A society of solar engineers	Susan Camper
Construction Specifications Institute	Diana
Building Green	Beri
Illuminating Engineering Society of North America	Juergen will speak to Larry Christian
Urban Land Institute	Laurie and Beri will contact Phil Bona and Christie Byers
Building Industry Association	Laurie
Associated General Contractors	Laurie
International Facility Management Association	Juergen
National Environmental Balancing Bureau (Commissioning)	Susan Camper
International Facility Management Association	Juergen
Sustainable Energy Advisory Board (City of San Diego)	Laurie will talk to Alison Whitelaw
California Center for Sustainable Energy	Walt
Green Resource Council of the National Association of Realtors	Richard
American Society of Interior Designers	Sue Skala
LEED for Homes	Walt
American Society of Heating Refrigerating and Air-Conditioning Engineers - San Diego Chapter	Matt

5. Policy paper discussion

Laurie reminded us that the policy paper will have three parts: the policy, how it is managed, and how it is enforced.

a. Identify appropriate code sections from the Green Building Standards Code

- Matt noted that there are very few mandatory items listed in the matrices for the Building Standards Commission. Laurie believes the San Diego Municipal Code is ahead of the Green Building Standards and asked Matt to prepare a one-page summary for our next meeting comparing the State and Municipal plumbing codes.
- Susan Camper pointed out that the adoption of this code would be a great opportunity to increase the degree of commercial and multifamily residential recycling.
- Laurie pointed to Section 102 where a loophole allows the enforcing agency to waive the requirement for construction documents prepared by a design professional.
- Matt would like to see more on the preservation of water resources, a finite resource, unlike energy. Laurie said this matter was really beyond the scope of our task.
- Laurie believes monetary incentives will be very important
- Juergen, with reference to Section 105.5 on solar orientation, said the terms are too simplistic and don't allow for performance based solutions. Laurie agreed and used Title 24 as an example of a well-designed code which give prescriptive criteria but allows for performance based criteria too.
- Laurie emphasized that we need to keep in mind what our community can achieve. Where there are grey areas, we need to think about whether to eliminate them, or revise them to be black and white.

b. Identify mandatory / voluntary / incentivized feasibility

c. Schedule

6. New business / adjourn

Time was exhausted before items 5 b & c could be addressed. The meeting adjourned.

Submitted By COTE Chair: Laurie C. Fisher, AIA

Reminder: All Full Committee meetings are held at AIA-SD Chapter Office, Third Fridays: 12:30 – 2:00

COTE Mission Statement:

"It is the mission of the Committee on the Environment to improve the feasibility of designing and building sustainable projects in San Diego by: 1) developing advocacy relationships with local jurisdictions, 2) helping other AIASD committees create valuable, informative events that educate our membership about green design, 3) providing sustainable design information and forums for discussion to our membership, and 4) educating the public (i.e. our future clients) about the benefits of sustainable design."

In Attendance: Laurie Fisher - Chair, Karen Finch, Kate Anthony, Richard Serrano, Robert Gringley, Sue Skala, Phil Bona, Letrice Sherrillo, Walt Kanzler, Diana Scheffler, Kevin Krumdieck, Susan Camper, Joseph Henseler

Location: AIA Office

When: April 16, 2010, 12:30 p.m.

Distribution: Attendees, AIA SD Board of Directors

ITEM 1 - COTE Awards Update (Joseph) Award program set for June 4th, early bird registration for entries: April 15, and final deadline: April 30. Criteria for an Environmental project award will be posted on Google Docs.

ITEM 2 - Candidate Forum Update (Letrice & Phil) The date of the forum was discussed. It was decided that the Forum would concentrate on the City candidates and be held after the primaries during run-offs when the field was reduced to fewer candidates. To do: formulate questions, pre-send questions (encourage write-ins from County supervisors), and set date and location.

ITEM 3 – Interdisciplinary Strategic Meetings (Laurie) reviewed 900-14 , and discussed format of COTE Connect meetings as follows:

- A. A new name was selected for these meetings : COTE Connect.
- B. Four meetings every other month on Friday afternoons, 3 hours, with the first half hour and last half hour for socializing and two hours discussion with a key moderator.
- C. Schedule: June 4, Hash Out Policy, location: KEMA (?), Key moderator from CCDC or Chula Vista
August, Solidifying the Framework of the Policy, location: ? Key moderator: DSD
October, Final Draft Formed, location: ?, Key moderator: City Mayor’s Office – Tom Blair or Jim Warring
December, Final Review. location: ? , Key moderator: ?
- D. Policy Paper shall address three areas; which standards/measure to include or not to include, enforcement/incentives, and administration (plan check and field inspection)
- E. Other people or organizations to include: David Phieffer, BOMA, USD – law clinic on the environment, SANDAG, Port Authority

Submitted By COTE Chair: Laurie C. Fisher, AIA

Reminder: All Full Committee meetings are held at AIA-SD Chapter Office, Third Fridays: 12:30 – 2:00

COTE Mission Statement:

“It is the mission of the Committee on the Environment to improve the feasibility of designing and building sustainable projects in San Diego by: 1) developing advocacy relationships with local jurisdictions, 2) helping other AIASD committees create valuable, informative events that educate our membership about green design, 3) providing sustainable design information and forums for discussion to our membership, and 4) educating the public (i.e. our future clients) about the benefits of sustainable design.”

1. ARE Team in Training (TNT for short)

- a. The four teams still going on strong
- b. I made the initial contact with Kaplan regarding sponsorship opportunities. They are interested and working with Libby.
- c. Spoke to a few members of TNT and one of the team captains and ARE Committee members mentioned that a few Ballast books would be good. I've discussed with Krista on purchasing more Kaplan items now that we have 4 teams and only 1 Kaplan set. Maybe we do a mix of some Kaplan and some Ballast, to make the study materials more well rounded. Of course, if we get some materials donated by Kaplan and then allocate the money to Ballast books that would be the best.

2. YAYA

- a. Went to the Emerging Professionals theme ArchiChat, spoke to a few people who are interested in submitting for the YAYA.
- b. Meeting with Abhay and another associate member who is interested in volunteering next week to review YAYA items

3. IDP/CIDP

- a. Bring your Mentor to IDP Workshop with Carrier Johnson set for Friday, April 23rd 1-3:30pm at Carrier Johnson's office- as of April 22, no one was signed up for this event. Staff sent out a dedicated email to principals highlighting why IDP is so important for firms and staff.
- b. Coordinating a date with Audrey Aronoff (IDP State Coordinator-South) for a workshop on "The Path to Licensure" –working with Krista on this

4. ARE Site Planning Seminar

- a. Met with Martin regarding a Site Planning Seminar. Saw his very nice powerpoint presentation that he has put together for National. I am really excited to offer his program to our members. We tentatively penciled in an event for May, and would also like to offer it in October to go along with TNT. Martin is on board with both presentations

5. General

- a. Had a conference call with Kevin Fitzgerald AIA National's Director, Resource Architect for Center for Emerging Professionals (new position at AIA National). He has been charged with the task of defining what the Resource Architect for EP's does. We spoke about the need for Mentorship, about NCARB and IDP, and the AREs. We are also going to try and meet at the National Convention.
- b. Participated in the conference call hosted by Jeffrey Gill regarding AIACC's Review of Associates as Regional Directors Bylaws Amendments. Kevin Pollem also participated on this call. I have a few mixed feelings regarding this and I am sure the BOD will review this together as a whole prior to the vote at National.
- c. CAB is proposing a regulation change for CIDP candidates. Currently, the signing supervisor has to be in the same area that the project is located that the candidate is working on, under the new provisions, the supervisor does not have to be in the same state as the project, for example, currently if I was working on a project in Hawaii but my supervisor was here and licensed in California, he would not be able to sign off on my hours or if I worked remotely and was living in Nevada but the main office and supervisor was in California, they could not sign off on my work. Under the new provisions they could. CAB is revising their standards to align with NCARBs new guidelines.
 - i. I am posting this info to our Website since the hearing is on June 2 and that does not leave enough notice if we place in our newsletter
 - ii. I agree with Libby's suggestion to write a letter from AIASD supporting this proposal. I will draft out a letter for review and staff will send out.
 - iii. Libby is also contacting John Baker and perhaps Kurt Cooknick to see what their thoughts on the proposal are.
 - iv. See attached document from CAB

DATE RECEIVED

APR 19 2010

AIA SAN DIEGO

TITLE 16. CALIFORNIA ARCHITECTS BOARD

NOTICE OF PROPOSED CHANGES IN THE REGULATIONS

NOTICE IS HEREBY GIVEN that the California Architects Board (Board) is proposing to take the action described in the Informative Digest. Any person interested may present statements or arguments orally or in writing relevant to the action proposed at a hearing to be held at the California Architects Board, 2420 Del Paso Road, Suite 105, Sacramento, California, at 2:00 p.m. on June 2, 2010. Written comments, including those sent by mail, facsimile, or e-mail to the addresses listed under Contact Person in this Notice, must be received by the Board at its office at the above address not later than June 1, 2010 at 5:00 p.m. or at the hearing. The Board, upon its own motion or at the instance of any interested party, may thereafter adopt the proposal substantially as described below or may modify such proposal if such modification is sufficiently related to the original text. With the exception of technical or grammatical changes, the full text of any modified proposal will be available for 15 days prior to its adoption from the person designated in the Notice as the contact person and will be mailed to those persons who submit written or oral testimony related to this proposal or who have requested notification of any changes to the proposal.

Authority and Reference

Pursuant to the authority vested by Section 5526 of the Business and Professions Code, and to implement, interpret, or make specific Sections 5550 and 5552 of said Code, the Board is considering changes to Division 2 of Title 16 of the California Code of Regulations as follows:

INFORMATIVE DIGEST/POLICY STATEMENT OVERVIEW

Section 5526 of the Business and Professions Code authorizes the Board to adopt, amend, modify, or repeal rules and regulations as are reasonably necessary to carry into effect the provisions of the Architects Practice Act. Section 5550 authorizes the Board to establish qualifications required to become eligible for examination. Section 5552 authorizes the Board to require architect applicants to furnish evidence of having completed training in architectural work.

Amend Section 117 – Experience Evaluation

Existing regulations specify work experience shall only be granted when the supervising licensed professional is licensed in a United States jurisdiction, Canadian province, or a qualifying foreign country where the work experience is obtained or the project is located. This proposal would allow candidates to obtain training credits when his or her supervising professional holds a license in any U.S. jurisdiction or Canadian province regardless of whether the supervising professional is licensed in the specific U.S. jurisdiction or Canadian province where the work is performed or project is located. The Board would retain the requirement that in order to gain work experience in a qualifying foreign country, the supervising professional must be licensed in the same country where the work experience is obtained or project is located in order to maintain the same level of equivalency standards. This proposal would align the Board's regulations with the National Council of Architectural Registration Boards' (NCARB) revised national standard.

FISCAL IMPACT ESTIMATES

Fiscal Impact on Public Agencies Including Costs or Savings to State Agencies or Costs/Savings in Federal Funding to the State

None

Nondiscretionary Costs/Savings to Local Agencies

None

Local Mandate

None

Cost to Any Local Agency or School District for Which Government Code Sections 17500-17630 Requires Reimbursement

None

Business Impact

The Board has made an initial determination that the proposed regulatory action will not have a significant statewide adverse economic impact directly affecting business, including the ability of California businesses to compete with business in other states, because it affects only architect applicants.

Impact on Jobs/New Businesses

The Board has determined that this regulatory proposal will not have any impact on the creation of jobs or new businesses or the elimination of jobs or existing businesses or the expansion of businesses in the State of California because it affects only architect applicants.

Cost Impact on Representative Private Person or Business

The agency is not aware of any cost impacts that a representative private person or business would necessarily incur in reasonable compliance with the proposed action.

Effect on Housing Costs

None

Effect on Small Business

The proposed regulatory action will not affect small businesses, because it affects only architect applicants.

CONSIDERATION OF ALTERNATIVES

The Board must determine that no reasonable alternative it considered to the regulation or that has otherwise been identified and brought to its attention would either be more effective in carrying out the purpose for which the action is proposed or would be as effective and less burdensome to affected private persons than the proposal described in this Notice.

Any interested person may present statements or arguments orally or in writing relevant to the above determination at the above-mentioned hearing.

INITIAL STATEMENT OF REASONS AND INFORMATION

The Board has prepared an initial statement of the reasons for the proposed action and has available all the information upon which the proposal is based.

TEXT OF PROPOSAL

Copies of the exact language of the proposed regulations and of the initial statement of reasons, and all of the information upon which the proposal is based, may be obtained at the hearing or prior to the hearing upon request from the California Architects Board at 2420 Del Paso Road, Suite 105, Sacramento, California, 95834, or by telephoning the contact person listed below.

AVAILABILITY AND LOCATION OF THE FINAL STATEMENT OF REASONS AND RULEMAKING FILE

All of the information upon which the proposed regulations are based is contained in the rulemaking file which is available for public inspection by contacting the person named below.

You may obtain a copy of the final statement of reasons once it has been prepared, by making a written request to the contact person named below or by accessing the Web site listed below.

CONTACT PERSON

Inquiries or comments concerning the proposed rulemaking action may be addressed to:

California Architects Board
2420 Del Paso Road, Suite 105
Sacramento, CA 95834
Attn: Timothy Rodda
(916) 575-7217
(916) 575-7283 (FAX)
Timothy_Rodda@dca.ca.gov

The backup contact person is:

Justin Sotelo
2420 Del Paso Road, Suite 105
Sacramento, CA 95834
(916) 575-7212
(916) 575-7283 (FAX)
Justin_Sotelo@dca.ca.gov

Inquiries concerning the substance of the proposed regulations may be directed to Timothy Rodda at (916) 575-7217.

Web site Access

Materials regarding this proposal can be found at www.cab.ca.gov.