

# Path to Licensure

California's  
Architectural Licensure Requirements

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## Basic Steps to Achieving a License:

- Accredited Degree or Equivalent Work Experience
- Completion of the ARE (9/7 part exam)
- Completion of IDP
- Completion of CIDP
- Successful Completion of the California Supplemental Exam (CSE)



# General Requirements

## Types of Candidates:

- Education Based (accredited degree)
  - B Arch Degree (typ. 5 years)
  - M Arch Degree (typ. 6 years)
- Foreign Degree
  - Transcript Review by NAAB or NACES
  - Broadly Experienced Foreign Architect (BEFA)



# Education Requirements

## Types of Candidates:

- Work Experience
  - Total of 8 years required (can include education from non-accredited programs)
    - 3 years prior to entering IDP/ CIDP
    - 5 years prior to taking the exams
- Licensed Architects
  - Reciprocity
  - Broadly Experienced Architect Program (BEA)



# Education Requirements

# Architectural Registration Exam

- Organized by the National Council of Architectural Registration Boards (NCARB)
- Authorization to Test is given by the California Architects Board (CAB)
- Currently two versions are in use
  - 3.1 and 4.0



ARE

## Eligibility

- Candidates are eligible to test after 5 years of qualified work/ education experience.
- Application can be found on the CAB website.
- Fees: \$100
- Once the authorization to test number has been mailed, candidates can schedule their exams online (Thomson Prometric).



ARE

- Exams:
  - Multiple Choice
    - Materials and Methods
    - Construction Documents and Services
    - Mechanical and Electrical Services
    - Pre-Design
    - General Structures
    - Lateral Forces
  - Graphic Vignettes
    - Site Planning
    - Building Planning
    - Building Technology
  
- Cost:
  - \$102/ Multiple Choice Exam
  - \$152/ Graphic Exam



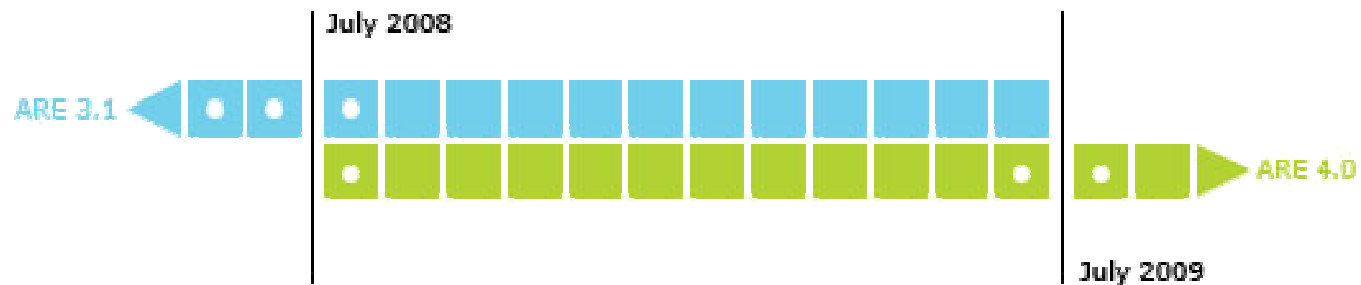
## ARE 3.1 Overview

- Exams (All contain both Multiple Choice and Graphic Vignettes):
  - Programming, Planning and Practice
  - Site Planning and Design
  - Building Design and Construction Systems
  - Schematic Design
  - Structural Systems
  - Building Systems
  - Construction Documents and Services
- Cost:
  - \$170/ exam



## ARE 4.0 Overview

- The ARE 4.0 will begin July 2008
- There will be a year of overlap between ARE 3.1 and 4.0
- All ARE 3.1 exams need to be completed by June, 2009 or the remaining exam requirements will be transitioned into the ARE 4.0 format.



## Transition Period

# Intern Development Program

- Time Based Internship Program
- Organized by the National Council of Architectural Registration Boards (NCARB)
- California Architects Board has determined eligibility point.
- Standard time to complete is between 3 and 5 years.



IDP

## Eligibility

- Candidates are eligible to earn IDP Credit after:
  - three years in an NAAB- or CACB-accredited professional degree program.
  - the third year of a four-year pre-professional degree program in architecture accepted for direct entry to an NAAB- or CACB-accredited professional degree program;
  - one year in an NAAB- or CACB-accredited Master of Architecture degree program for interns with undergraduate degrees in another discipline;
  - 96 semester credit hours as evaluated by the National Architectural Accrediting Board (NAAB) in accordance with NCARB's Education Requirement, of which no more than 60 hours can be in the general education subject area.
  - 3 years of work experience (For Candidates without an accredited degree)



# IDP

## Eligibility

- Application to create a council record can be found on the NCARB website
- Fees:
  - Initial Application: \$285\*
  - Late Application: \$855
  - Annual Renewal: \$50
  - Transcripts: \$270
  - Licensed Architect: \$675 (1 year)
    - \$100 annual Renewal

\* Recent Graduates and Students only need to pay \$100 of application fee up front (remainder to be paid upon completion of the program)



**IDP**

## Current Changes

- Effective July 2009
  - Full time/ Part time requirements
  - Supplemental Credit for Required TUs
  - 6 month Rule
- Electronic Experience Reporting Form (eEVR – replaces 123 Form)
  - Currently in use
  - Information required
    - Supervisor information
    - Employment information
      - Training Setting
      - Units Completed
    - Supplemental Education



IDP



# Comprehensive Intern Development Program

- Evidence Based Internship Program
- Organized by the California Architects Board (CAB)
- Same eligibility timeline as IDP
- Is completed concurrently with IDP



CIDP

## Program Process

- No application required.
  - CAB Candidate number is used to track submittals.  
Can be obtained by signing up for the ARE or assigned by CAB after the first CIDP submittal.
- No Fee



CIDP

# California Supplemental Exam

*The "Application for California Supplemental Examination" lists the available upcoming examination dates. Candidates are only scheduled when they have established their eligibility, submitted a completed "Application for California Supplemental Examination", and paid the \$100 examination application fee.*

- This is required for both Initial Licensure and Reciprocity



CSE

# Requirements

1. Hold a current and valid license or registration in another U.S. jurisdiction
2. Provide verification of eight years of experience pre- or post-licensure through either work experience or a combination of work experience and education
3. Provide evidence of completion of the NCARB Intern Development Program (if licensed less than three years)
4. Successfully complete the California Supplemental Examination (CSE)



# Reciprocity

# Without an NCARB Record (IDP)

1. Complete a [California Reciprocity Application](#), attach a check for \$35 made payable to the California Architects Board, and send it to 2420 Del Paso Road, Suite 105, Sacramento, CA 95834.
2. Contact your state of licensure and have them send directly to the Board a certification of your current licensure status and past exam scores.
3. Submit an Employment Verification Form from your current or previous employer(s) for a total of eight years experience.
4. Contact your school(s) and have them send directly to the Board a certified copy of your transcript(s). You only need to do this if you wish to submit education in lieu of a portion of your work experience.
5. Submit the following if you wish to submit self-employment experience:
  1. An Employment Verification Form on your own behalf.
  2. A list of projects for the time period being verified indicating the names and addresses of your clients, types of projects, construction costs, date each project was started and completed, and all services provided by you.



## Reciprocity

# With an NCARB Record (IDP)

1. Complete a [California Reciprocity Application](#), attach a check for \$35 made payable to the California Architects Board, and send it to 2420 Del Paso Road, Suite 105, Sacramento, CA 95834.
2. Request [NCARB](#) send a transmittal of your certificate directly to the Board.



# Reciprocity

# What States Require IDP

| <b>Jurisdiction</b> | <b>IDP Adoption Date</b> | <b>EXCEPTIONS</b>   |
|---------------------|--------------------------|---|
| Arkansas            | January 1, 1978          |   |
| Florida             | January 1, 1982          | OK if registered prior to June 30, 1985                     |
| Illinois            | August 1, 1998           | Any architect licensed on or after August must complete IDP |
| Indiana             | July 1, 1991             | OK if registered five years or more                         |
| Iowa                | June 1, 1991             | OK with two years of practice                               |
| Kansas              | January 1, 1994          |   |
| Maryland            | July 1, 1990             | OK if initially examined prior to 6/1990                    |
| Michigan            | January 1, 1992          |   |
| Minnesota           | July 2, 1990             |   |
| New Hampshire       | July 1, 1996             |   |
| New Jersey          | January 1, 1998          |   |
| New York            | September 1, 1999        |   |
| Oregon              | January 1, 1984          | OK if registered more than two years                        |
| Pennsylvania        | July 1, 1992             | OK if NCARB certified                                       |
| Puerto Rico         | Contact Board            | OK if approved by board                                     |
| Rhode Island        | January 1, 1987          |   |
| South Dakota        | July 1, 1993             |   |
| Tennessee           | December 1, 1984         | OK if NCARB certified                                       |
| Texas               | January 1, 1983          | OK if registered more than three years                      |
| Washington          | July 29, 2001            | OK if registered more than two years                        |
| Wisconsin           | January 1, 1993          |   |



## Reciprocity in Other States

- Credential to assist with the process of Reciprocity
- Requirements:
  - Currently have an Architecture License
  - Must hold a professional degree from a program accredited by NAAB (BEA/ BEFA can substitute this requirement)
  - Complete IDP
- Application found on NCARB Website (NCARB record – same as IDP record)
- Fees vary upon situation.
  - Posted on NCARB website



## NCARB Certification

## Broadly Experienced Architect Program

- Established to allow architects who do not hold a professional architecture degree from a NAAB-accredited architecture program to apply for a NCARB certificate
- Requirements:
  - Must have current license
  - Have experience as registered architects over the prescribed number of years
- Process:
  - Establish NCARB record (IDP) (\$285-685)
  - Education Evaluation (specific situations) (cost associated)
  - BEA Education Dossier (\$1,500)
  - BEA Interview (\$1,000)



# BEA Program

# Broadly Experienced Foreign Architect Program

- Established to allow foreign architects who do not hold a professional architecture degree from a NAAB-accredited architecture program to apply for a NCARB certificate
- Requirements:
  - Degree in Architecture from an officially recognized architecture program
  - Currently credentialed as an architect in a country other than the US and Canada for a minimum of 7 years.
- Process:
  - BEFA Eligibility Verification
  - Establish NCARB record (IDP) (\$285-685)
  - BEA Education Dossier (\$2,500)
  - BEA Interview (\$1,000)



## BEFA Program

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Questions

- [www.ncarb.org/idp/index/htm](http://www.ncarb.org/idp/index/htm)
- [www.aia.org/nav\\_ep](http://www.aia.org/nav_ep)
- <http://www.epcompanion.org/>
- Local AIA component
- Establish an in-house IDP Coordinator

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# Resources