



AIA

CONTRACT DOCUMENTS SOFTWARE WORKSHOP



An AIA San Diego CES Program

OBJECTIVE: You'll learn how to: navigate the AIA contract document software; create projects using the software, create agreements, and modify and finalize agreements. Event is hosted in an attractive computer lab – each participant will have his/her own PC from which to learn the software.

PRESENTER: Stephen Martin of Management Concepts, has been designing and delivering training on software applications since the early 1990s. He has trained people from a wide range of industries on topics including contracting and acquisitions, office productivity applications, and government regulations. Mr. Martin has taught at the college and university level and is a member of several professional organizations including the American Society for Training and Development (ASTD). Mr. Martin helped design the AIA Contract Documents training materials and has been teaching on AIA Contract Documents software classes since 2005. Recently, Mr. Martin worked with the AIA to develop a comprehensive continuing education curriculum framework for AIA members. Mr. Martin lives in the suburbs of Washington, DC.

LOCATION: *Whitley Consulting* - 3904 Groton Street - San Diego , CA 92110

DATE AND TIME: Friday, March 14 from 9am to 4pm

Lunch is NOT provided. Information on lunch options located nearby will be provided to those who register for the event.

COST:

Early bird (ends on March 7):

Members: \$95

Non-Members: \$115

Regular registration (March 7 through March 12):

Members: \$115

Non-Members: \$135

SEATING IS LIMITED TO THE FIRST 20 PEOPLE WHO REGISTER

To Register online, log on to:

<http://www.acteva.com/booking.cfm?bevalD=153120>

CES UNITS: 6.5